

Summary of the steering meetings and the working sessions of the Bulgarian mixed commission

First meeting:

- 1. We revised the first version of the IT educational site and debated its subjects. We decided to change the interface when we receive the general view of the ABE campus;**
- 2. Also we decided to include more illustrations, because of the results of our research through some people from different social and age groups;**
- 3. The Mixed Commission considered that it would be useful to consult with IT teachers about the choice of the subjects;**

Second meeting:

- 1. We changed a little the order and the summary of some subjects, because of the recommendations of our IT colleagues;**
- 2. We debated the form and the appearance of the exercises;**

Third meeting:

- 1. Discussion about the second version of the program and developed subjects – appearance, structure of the lectures, clearance, accessibility, capacity of the subjects;**
- 2. Examine prepared at this moment exercises added to the lectures – form, clearance, attractiveness;**

Forth meeting:

- 1. Examine and discussing the results of the Campus' evaluation, made with some potential students. There is an extraction of the results by the main points:**
 - Entry to the meta campus – in the beginning the interface must appear in Bulgarian, in order to give the users easier way to orient in it; the access to the subjects must be more simple;**
 - Entry to the national virtual campus – students searched for possibility to register. They prefer help or some user manual, also more clear menus;**



- **Structure of the virtual campus – it will be better to have some possibility for a student to examine the content of the Campus in summary /parts of one or two lectures, some exercises like a demo/ and then, when he/she decide to study, let's there is an easy way to register and to receive the full access to the resources. The calendar in right is unnecessary and it takes a large part of the interface. May be it will be better to made the calendar only like a link;**
- **Access to the different sections of the campus – recommendation: let there are links in left or on top. It's no need to go through some choices to reach the desirable subject.**
- **Return to an upper level – to have clear link for Back, not the browser's button;**
- **Change of section – to change the structure of the accessible links;**
- **Access to the public forum – let it be like a link, always accessible, just like the links to the sites of the others partners, the shared space and so on.**
- **Exit the campus – easy to view and to use**
- **Level of difficulty – it is difficult extremely in the beginning to orient in the structure. Don't forget that our students will be not familiar with computers.**
- **Visual facilities – there aren't anything to help people in orientation;**
- **Colors – people don't like this color combination. They consider it tiring for eyes.**
- **Icons to identify different sections , Link/access to sections, Consult the different sections of the campus – like links in frame somewhere;**
- **Upload/Downloads – difficult for realization, because of the organization of the space;**
- **Check links from the forum or the training sessions – at whole the links work, but there is a problem with cyrillic.**

Fifth meeting:

1. **Examine of the ready at this moment Campus;**
2. **Compare if there are some changes after our last discussion about the important for our students points;**
3. **examine and discuss about appearance and methods of the next prepared part of lectures and exercises;**

Sixth meeting:

1. **Discus about the problem with cyrillicisation and the ways to decide it.**
2. **Examine and discus about the new prepared part of lectures and exercises;**

**Seventh meeting:**

1. **Discus about the results of our research through some people with the basic level of IT education concerning the clearance, accessibility, attractiveness and usefulness of the exercises, that we want to include in the Bulgarian part of IT Campus. The valuation is very positive. The people helped us to define what type of exercise are the most difficult to make and the Mixed Commission decided to grow up their number;**

Eight meeting:

1. **The problem with Cyrillic letters on the site is settled only partly, because every new link leads to a new page with a bad encoding and it must be changed every time, if we want to read something from the Bulgarian site. To change encoding is unpleasant and difficult for the non-specialist.**
2. **Examine the last uploaded in Bulgarian site theory.**